

**BOARD OF COUNTY COMMISSIONER'S
AGENDA FOR THE REGULAR SCHEDULED MEETING OF**

**MONDAY, JANUARY 26, 2015
AT 1:00 P.M.**

**CLEVELAND COUNTY OFFICE BUILDING
201 SOUTH JONES, SUITE 200, NORMAN, OKLAHOMA 73069**

Prayer and Pledge of Allegiance

A. Meeting called to order.

B. Quorum call.

C. Approve, Amend, or Modify the Minutes: of the Regular Meeting of January 20, 2015.

D. Old Business: Discussion, Consideration and/or Action regarding the following:

- 1. BID#-COM-1701** – The Purchase and Installation of all hardware and software for a new Access Control System for the Cleveland County Courthouse, Auxiliary Buildings and Access Controlled Parking Lots.
- 2. BID#-HWY-1702** – Four-Month (4) Non-Encumbered Contract to provide Materials and Installation of Asphaltic Concrete Base and Surface Coarse (Hot Mix/Hot Laid Asphalt). The bid term will be from February 10, 2015 through June 9, 2015.
- 3. BID#HWY-1703** – Six-Month (6) Non-Encumbered Contract to provide Asphalt Material. The bid term will be from February 11, 2015 through August 10, 2015.

E. Items of Business: Discussion, Consideration and/or Action regarding the following:

- 1. Resolution** to remove Bridge Local ID: 032, NBI No. 01970, Structure No. 14E1370N3270002 from the inventory list. This Bridge is in ODOT Division 3, Cleveland County District #3.
- 2. Application for Permit** from Chickasaw Telephone Company for repair of a bad slice by installing a Hand Hole Box on the northeast corner of 96th and Lewis Road east of Lexington Ok, Cleveland County District #3.

3. **Lease Agreement** between the Cleveland County Assessor’s Office and Oklahoma Copier Solutions for lease on a Sharp MX-3640 in the amount of \$152.00 per month for 60 months. Assessor agrees to also pay \$.005 per output black and white copies and \$.045 per output color copies.
4. **Approval** of \$2300.00 to be expended from funds previously allocated to the D.A.’s travel fund for electronic dictation equipment.
5. **Approval** of Alcoholic Beverage Tax in the amount of \$46,518.42.
6. **Resolution** Disposing of the following equipment for the Court Clerk trading State Equipment:
 - a. J220-497 Office Jet Pro 8600 SN/CN23FBS1VR
 - b. L218-125 Printer 845 C SN/CN1621R1SP
 - c. L218-149 Printer HP Laser Jet 1012 SN/CNFB151461
 - d. L218-161 Printer HP LJ 1012 SN/SCNFB454680
 - e. L218-209 Computer DC7700 SN/MXL71707BB
 - f. L218-213 RV Computer 6370 Laptop SN/SCNU8492FVT
 - g. L218-237 Notebook 8530 SN/2CE004398X
 - h. JCP 234 LCD Monitor SN/MX09J3674760534AAFQQ
7. **Resolution** Disposing of the following equipment from the County Commissioners Office. The items are being declared surplus and junked/sold:
 - a. D101-17 Adjustable Cabinet Table
 - b. D205-5 Camcorder and Charger
 - c. D205-6 35mm Camera Body
 - d. D205-7 35 X 80 Zoom Lens
 - e. D205-8 Soft Camera Case
 - f. D205-9 Flash Unit
 - g. D205-10 Zoom Lens
 - h. D205-17 Projector
 - i. D205-12 Digital Camera w/Kodak Dock
 - j. D205-13 Digital Camera w/Kodak Dock
 - k. D205-14 Digital Camera w/Kodak Dock
 - l. D205-15 Digital Camera w/Kodak Dock
 - m. D299-27 Portable Cellular Phone SN/H72GSJY541
 - n. D218-11 Copier Digital Sharp AR-M350NXA
 - o. D602-60 16 Channel Radio
 - p. D611-41 Laptop w/Keyboard and mouse
 - q. D611-42 Laptop w/Keyboard and mouse
 - r. D611-43 Laptop w/Keyboard and mouse
 - s. D611-44 Laptop w/Keyboard and mouse
 - t. D611-45 Stylistic Tablet Dock CDRW/DVD SN/R4300017
 - u. D611-47 Stylistic Tablet Dock CDRW/DVD SN/R4300005
 - v. D611-48 Stylistic Tablet Dock CDRW/DVD SN/R3Z00146

8. Resolution Disposing of Item #H213-24, HP Office Jet 7410 AIL Printer, SN/MY713Q745Q from the County Assessor’s Office. This item is to be declared surplus and junked.

9. Resolution Disposing of the following Equipment from the Cleveland County Fairgrounds. These items are being declared surplus and junked:

- a. SF102-1-100 Folding Chairs
- b. SF104-1 File Cabinet
- c. SF110-1-61 Tables
- d. SF141-1 Showcase
- e. SF201-3 Typewriter
- f. SF210-1 Water Cooler
- g. SF229-1 Phonograph w/Mono P.A.
- h. SF242-2 Commercial Vacuum
- i. SF243-1 Buffer
- j. SF337-1 Nutting Truck
- k. SF337-2-4 Buffalo Chair Trucks
- l. SF402-1 Hammer Drill
- m. SF403-1 Welder
- n. SF425-1 Black & Decker Portable Jig Saw
- o. SF427-1 Sander
- p. SF438-1 AG 25 Gal Sprayer
- q. SF442-1 Edger
- r. SF605-1 Heater
- s. SF613-1 Water Cooler
- t. SF699-5 Work Table
- u. SF699-9 Hitch
- v. SF299-3-4 OptiPlex SX280 Computers

10. Resolution Disposing of the following Equipment from the Cleveland County Fairgrounds. These items are to be declared surplus and sold.

- a. SF000 Ice Maker SN/0403620211/040361161
- b. SF229-1 Digital Color Copier
- c. SF318-1 Tiller
- d. SF437-2 Portable Scale w/Stake
- e. SF611-1 Club Car SN/EG8743130822

11. Resolution for Disposing of the following Equipment from the Cleveland County Fairgrounds. These items were traded:

- a. SF303-2 Tractor-Mower & Blade
- b. SF699-8 Lawn Mower

12. Approve the following Cash Fund Appropriations:

- a. Assessor’s Revolving Fund \$ 797.00
- b. Bridge Capital Improvement Fund \$ 21.61

c. Cleveland County Justice Center Fund	\$166,658.94
d. County Bridge and Road Improvement Fund	\$ 54,990.19
e. County Clerk’s Lien Fee Fund	\$ 3,355.25
f. County Clerk’s Preservation Fee Fund	\$ 27,135.00
g. County Health Fund	\$ 6,651.05
h. Court Clerk Revolving Fund	\$ 10,350.59
i. Drug Court Revolving Adult Fund	\$ 960.42
j. Early Settlement Program Fund	\$ 1,500.00
k. Fair Board Fund	\$ 15,771.17
l. Highway Unrestricted Fund	\$558,500.74
m. Juvenile Drug Court Revolving Fund	\$ 194.00
n. S.T.O.P. Violence Against Women Grant Fund	\$ 2,553.50
o. Safe Room Grant Fund	\$ 94,550.00
p. Sales Tax Fund	\$764,802.01
q. Sheriff Courthouse Security Service Fee Fund	\$ 3,592.62
r. Sheriff Donation Fund	\$ 29,761.80
s. Sheriff Property Forfeiture Fund	\$ 2,256.59
t. Sheriff Revolving Fund	\$ 80,170.32
u. Sheriff Service Fee Fund	\$ 43,655.72
v. Sheriff Jail Fund	\$ 6,143.39
w. Treasurer Certification Fee Fund	\$ 4,090.00

13. Approval of the following Blanket Purchase Orders submitted for the following Departments:

District #1

15-3577-T2A	Steelco, Inc.	\$ 1,500.00
15-3578-T2A	Standard Steel Co.	\$ 1,500.00

District #2

15-3565-T2A	Anything Goes	\$ 1,200.00
15-3584-T2A	Jim Johnson Oil Co.	\$ 3,000.00

District #3

15-3551-T2A	Waste Disposal Service	\$ 600.00
15-3552-T2A	Fleet Pride	\$ 1,000.00
15-3587-T2A	Noble Hardware	\$ 500.00
15-3589-T2A	Palace Auto Supply, Inc.	\$ 500.00
15-3592-T2A	Interstate Battery	\$ 1,000.00
15-3598-T2A	Fred’s Tire & Battery	\$ 2,500.00
15-3599-T2A	Alfred & Coy A Keesee	\$ 2,500.00

Assessor’s Office

15-3522-H2	Oklahoma Copier Solutions	\$ 1,600.00
------------	---------------------------	-------------

Building Maintenance

15-3540-SM2	Paradise Equipment Services	\$ 3,000.00
-------------	-----------------------------	-------------

15-3594-SM2	Copelin’s Office Center	\$ 1,500.00
15-3595-SM2	Locke Supply Co.	\$ 2,000.00
15-3596-SM2	United Refrigeration	\$ 1,000.00
15-3597-SM2	Don’s Mobil Lock Shop	\$ 500.00

Comm. Office

15-3568-R2	The Norman Transcript	\$ 5,000.00
------------	-----------------------	-------------

Human Resources

15-3601-PR2	Oklahoma Copier Solutions	\$ 500.00
-------------	---------------------------	-----------

Sheriff’s Office

15-3537-CCJC2	Standley Systems	\$ 1,500.00
---------------	------------------	-------------

14. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

FY 14/15

General:

15-0031-H2	15-0235-R2	15-0336-K2	15-0664-F2	15-1423-B2A
------------	------------	------------	------------	-------------

Highway:

15-0082-T2A	15-0151-T2A	15-1098-T2A	15-1827-T2A	15-1830-B2A
15-2316-T2A	15-2875-T2A			

Fair Board:

15-1780-FF2	15-2855-FF1B
-------------	--------------

15. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:

FY 14/15

a. General Fund	\$719,856.35
b. Highway Fund	\$269,677.72
c. Health Fund	\$ 9,812.96
d. Sheriff Commissary Fund	\$ 8,005.54
e. Sheriff Revolving Fund	\$222,986.82
f. Sheriff Service Fee Fund	\$ 550.95
g. Treasurer Certification Fee Fund	\$ 48.88
h. County Clerk Lien Fee Fund	\$ 145.45
i. County Clerk Preservation Fee Fund	\$ 7,806.89
j. Fair Board Fund	\$ 3,795.91

F. New Business:

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

G. Commissioner’s Discussions regarding County Business.

H. Public Comment:

(Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify items they wish to speak about.)

I. Adjourn.

01-22-15 P02:37 RCVD

Date and Time Posted: _____

James Belinson

County Clerk or Deputy

by: Linda Atkins

